

THANK YOU FOR STAYING WITH US

It has been a pleasure having you as our guest! Check out time is by 11:59 pm on the day of your departure. To prepare for your upcoming departure, please look over this checklist.

Cleaning:

- Please place dirty dishes in the dishwasher and begin a wash cycle.
- Place all dirty linens in the laundry room.
- Remove all personal belongings.
- Dispose of all items in the fridge and freezer.
- Remove all trash from your apartment home.

DON'T FORGET TO...

- Log out of streaming apps on all TVs
- Submit a change of address with USPS
- Close and lock all doors and windows
- Set thermostat to either heat 68 degrees in the winter OR A/C 75 degrees in the summer.

KEYS

Please place one key back in your lockbox and leave all other keys, cards, remotes, fobs, or parking passes on your kitchen countertop. There will be a charge for missing items:

\$25 per key

\$75 per card/fob/parking pass

\$100 per gate/garage remote

We are proud to support Second Harvest Food Bank of East Tennessee! We encourage you to leave behind any unopened/unused canned food items or dry goods to help feed East Tennesseans experiencing hunger. Please leave any donation items on your kitchen counter and we will take them to Second Harvest.

